

From: Richard Simon <rsimon@NRAO.EDU>
To: Abridle@vagabond.cv.nrao.edu
Subject: Draft agenda
Date: Mon, 29 Sep 1997 15:24:25 -0400 (EDT)

Alan --

I plan to send this to the usual suspects, AFTER I have verified that Tucson and Socorro can be represented at 11 (eastern) on Thursday. Comments? Have I missed any issues? Thanks.

Richard

DRAFT

Y2K committee meeting: 2 October 1997
11:00 am EDT (9:00am Socorro, 8:00am Tucson)

Please call the conference line at the appropriate time, 804-296-7082.

Given the high level interest in potential Y2K problems (both at NSF and at AUI), as well as the potential exposure NRAO faces, I have scheduled a follow-on to last week's meeting. At last week's meeting neither Tucson nor the AOC were represented, and it is vital that Y2K efforts at those sites move forward!

Between today and the meeting, I will be circulating an outline of the report format I wish to receive from each site, and also a copy of the correspondence I have had with our friends at AUI. By now you should have each received a copy of the letter from the NSF to Lyle Schwartz. I will also circulate a DRAFT copy of the response to NSF's request for Y2K Project information. This correspondence and draft plan should be treated as confidential, and do not yet represent NRAO's or AUI's official policies in response to the NSF.

Agenda:

Questions and Comments related to NSF & AUI directives and correspondence

Details requested for site inventory & prioritization reports (due 15 October)

Progress on site inventory & prioritization

Tucson (Hagen or Emerson?)
Socorro (Beasley)

Site testing plans

(Tucson planning 12m tests "on a maintenance day"?)
Other testing awaiting site memos and priorities

Local Staff Briefings

Charlottesville: 30 September (Bridle)
Green Bank: ??
Tucson: ??
Socorro: 20-22 October (Simon) ??

Draft agenda